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Dear Customer

By this time you must have created the POP3 Mail accounts thru using your web based control panel at <http://www.YourDomainName.Com:2000> [Refer the hosting report document for login details]. If you haven't done this yet, please do create the POP3 mail accounts and then follow the following steps to configure the **outlook express** in your desktop PC. If you are still not sure how to create the POP3 accounts/or having any doubts, Please mail us at [info@rify.com](mailto:info@rify.com) or chat with our live support team at Yahoo! Messenger Ids at [rapidinfoway@yahoo.com](mailto:rapidinfoway@yahoo.com) or [rifyhosting@yahoo.co.in](mailto:rifyhosting@yahoo.co.in)

### Simple Steps to Configure Outlook Express in a Desktop PC

1. Open Out Look Express [if you don't have outlook express software in your PC, consult with your Hardware Engineer for support]
2. Click On 'Tools' [on top header]
3. Select 'Accounts'
4. Click on ADD>>
5. Select Mail
6. Give - Display Name: Your Company Name' [>next>]
7. Email Address: Your Mail address (for ex: [info@YourDomainName.Com](mailto:info@YourDomainName.Com)) [>next>]
8. Incoming Mail Server: mail.Your DomainName.Com
9. Outgoing Mail Server: mail.Your DomainName.Com [ or your Local ISP Server/IP address] [>next>]
10. Account Name: Your complete Mail address [[info@Your DomainName.Com](mailto:info@Your DomainName.Com)]
11. Password: \*\*\*\* your mail password [>next>]
12. and Click Finish
13. Again from main screen >> Tools >> Accounts >> Select your respective email account >> Click on Properties >> Go to Servers Tab >> Keep a TICK to "My Server Requires Authentication".
14. Make sure by this time you would have already connected to Internet.
15. Now check for the new Mails through clicking on Send / Recv button on the home page of Out Look Express.